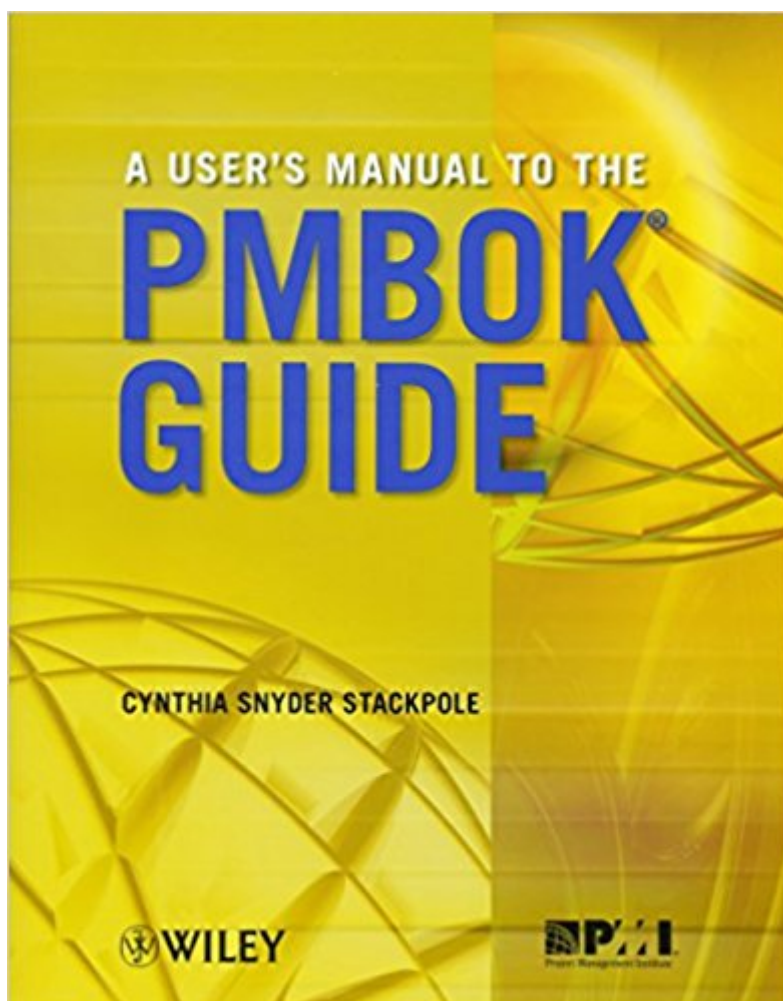


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A User's Manual To The PMBOK Guide



Synopsis

The professional standard in the field of project management, A Guide to the Project Management Body of Knowledge better known as the PMBOK® Guide published by the Project Management Institute (PMI®) serves as the ultimate resource for professionals and as a valuable studying and training device for students taking the PMP® exam. A User's Manual to the PMBOK® Guide takes the next logical step to act as a true user's manual. Its accessible format and easy-to-understand language helps to not only distill essential information contained in the PMBOK® Guide Fourth Edition, but also fills an educational gap by offering instruction on how to apply its various tools and techniques. This book: Defines each project management process in the PMBOK® Guide Fourth Edition, describes their intent, and discusses their individual ITTOs (inputs, tools and techniques, and outputs) Features examples, handy tips, and sample forms to supplement learning Is written by the author who was project manager of the PMBOK® Guide Fourth Edition Contains a data flow diagram of each process in the PMBOK® Guide Fourth Edition to show how information is distributed A User's Manual to the PMBOK® Guide simplifies the PMBOK® Guide Fourth Edition to provide the springboard from which successful project management processes are interpreted and carried out in the real world. Thorough in coverage and rich in content, this manual is a worthy companion to augment the important strategies laid out in the PMBOK® Guide Fourth Edition and the one book that aspiring or professional project managers should never be without. (PMBOK, PMI, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Book Information

Paperback: 240 pages

Publisher: Wiley; 1 edition (September 28, 2010)

Language: English

ISBN-10: 0470584890

ISBN-13: 978-0470584897

Product Dimensions: 8.5 x 0.5 x 10.9 inches

Shipping Weight: 1.2 pounds (View shipping rates and policies)

Average Customer Review: 3.6 out of 5 stars 12 customer reviews

Best Sellers Rank: #148,232 in Books (See Top 100 in Books) #104 in Books > Textbooks > Engineering > Industrial Engineering #190 in Books > Business & Money > Management &

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The must-have manual to understand and use the latest edition of the *PMBOK® Guide*—**Fourth Edition** The professional standard in the field of project management, *A Guide to the Project Management Body of Knowledge (PMBOK® Guide—Fourth Edition)* published by the Project Management Institute (PMI) serves as the ultimate resource for professionals and as a valuable studying and training device for students taking the *PMP®* exam. Yet its role—as an ANSI Standard for the industry—is often misunderstood and its content was never intended to be used as a textbook. *A User's Manual to the PMBOK® Guide* takes the next logical step to act as a true user's manual. Its accessible format and easy-to-understand language helps to not only distill essential information contained in the *PMBOK® Guide—Fourth Edition*, but also fills an educational gap by offering instruction on how to apply its various tools and techniques. This book: Defines each project management process in the *PMBOK® Guide—Fourth Edition*, describes their intent, and discusses their individual ITTOs (inputs, tools and techniques, and outputs) Features examples, handy tips, and sample forms to supplement learning Is written by an author who was project manager for the *PMBOK® Guide—Fourth Edition* Contains a data flow diagram of each process in the *PMBOK® Guide—Fourth Edition* to show how information is distributed *A User's Manual to the PMBOK® Guide* simplifies the *PMBOK® Guide—Fourth Edition* to provide the springboard from which successful project management processes are interpreted and carried out in the real world. Thorough in coverage and rich in content, this manual is a worthy companion to augment the important strategies laid out in the *PMBOK® Guide—Fourth Edition* and the one book that aspiring or professional project managers should never be without.

Cynthia Snyder Stackpole is a well-known project management consultant. She was the project manager for the team that created PMI's *PMBOK® Guide—Fourth Edition*. Her successful *A Project Manager's Book of Forms* has been packaged with the *PMBOK® Guide—Fourth Edition* and is used by professionals and students.

When starting my path to my CAPM the first thing I purchased was the PMBOK. I found the PMBOK

dry and many parts were difficult to understand without further explanation. This guide helped in explaining many points that were glossed over in the PMBOK. However, after reading the PMBOK and this book I still don't feel fully prepared. I have now purchased Rita Mulcahy's CAPM Exam Prep and I can already tell that it is exactly what I need. If you are looking for a quick resource to use in conjunction with your PMBOK or for quick reference then this is good. If you are looking for a great way to study and learn the material through reinforcement then look at Rita Mulcahy's products.

I thoroughly enjoyed the manual. It contains every thing you need to know in the PMBOK albeit in a more accessible style. While I struggled to get through a few pages of the PMBOK, I found this manual enjoyable and user friendly. I heartily recommend it to the project management community and those who just love a good read.

Tried to select more stars but posting this review from my phone was a bad choice, not the book. The book helped immensely.

I highly recommend this book to anyone interested in learning about project management. As someone with basic project management experience, I was initially concerned that the vernacular in the book would be extremely technical and that the book would be so process focused that it would be hard to understand. I was pleasantly surprised to find that not only was the book extremely user friendly in its layout and use of callout boxes to highlight key information, but it also explained complex processes and terms in language that a layperson, such as myself, can easily understand. As a visual person, I especially liked the sample templates and extensive use of graphics to illustrate key concepts. When I need to understand a certain term or process, I grab this book which has been a great resource for me.

A field guide is essential for a beginner in the study of nature; it helps them identify and understand the plants, trees, and animals. Thankfully, Cyndi Stackpole has provided just such a guide for beginners to use as they explore the PMBOK. It should come as no surprise that her crisp and visual approach quickly allows the reader to make direct connections between what the PMBOK says to do and how they can go about actually doing it; after all, Cyndi led the team of world-wide volunteers at PMI to develop the Fourth Edition of the Guide to the Project Management Body of Knowledge.

In today's organizations, projects are the vehicle for achieving strategic value. This book is a must have, hands on approach for implementing the standards of the PMBOK guide in a real world practical way. It is a welcome overview of the necessary disciplines, along with a wealth of practical examples based on extensive knowledge. Useful, tailored examples are provided and guidelines for their use are explained. This book provides the essence of "to-do" activities for anyone engaged in projects.

This book is a great supplement to the PMBOK Guide. As anyone who's read the PMBOK knows, it can be somewhat dry. This book explains in a much more easily readable approach what the concepts are in the PMBOK Guide, and provides forms and templates to go along with the different Knowledge Areas. All in all, a very worthwhile addition to a project manager's library.

The User's Manual to the PMBOK Guide is a brilliant connection to the PMBOK guide and the Project Manager's Book of Forms. The User's Manual truly helps to tie it all together. Given the task of establishing construction project management goals and objectives and searching for clarity and understanding along the way - this trio of gold has proven to be an essential daily reference kit.

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